

TUITION AND FEES SUMMARY

Type of Program	Application Fee	Tuition	Lab Fees	Other Costs
Certificate (Career Education Program)	✓	Resident \$2.35/hr Nonresident \$9.40/hr	✓	✓
Adult General Education – for persons who have earned high school diploma or GED & who score 9.0 or above on the Test of Adult Basic Education	✓	Resident \$1.18/hr Nonresident \$4.70/hr		✓
Adult General Education – for persons who do not have a high school or GED diploma	✓	Resident: no cost Nonresident \$4.70/hr		✓
Continuing Workforce Education Classes		Resident \$4.70/hr	✓	✓
Adult ESOL	✓			✓
Personal Enrichment Classes		\$4.00/hr	✓	✓
Customized Classes from Center for Business & Industry Training		Varies	✓	✓
Dual Enrollment				✓

Refund Policy

Full-time Career Certificate students qualify for a full refund of tuition/lab fees providing the withdrawal occurs within the first five class sessions for semester (18 weeks) scheduled classes. If the student is half-time or the course is scheduled for less than 18 weeks, the student will qualify for a full refund provided the withdrawal occurs within the first 10 percent of the total scheduled class hours. The drop period begins with the Entry date on the Class Schedule/Receipt. Students scheduled for Continuing Workforce Education (CWE), Customized Training or Personal Enrichment/Fee Support classes who are unable to attend, must notify the school in writing a

minimum of 48 hours before the first scheduled class to qualify for a refund. Any currently enrolled student at an area technical center who is called to, or enlists in, active military service shall not incur academic or financial penalties by virtue of performing military service on behalf of our country. Such student shall be permitted the option of either completing the course or courses at a later date without penalty **or** withdrawing from the course or courses with a full refund of tuition and lab fees paid. The initial application fee, charges for books and supplies purchased through the school bookstore, and the parking decal charge are not refundable. If the student chooses to withdraw, the student's record shall reflect that the withdrawal is due to active military service. The Title IV Fair and Equitable Refund Policy applies to all Title IV (Federal Pell Grant) recipients. Detailed refund information can be found in the Center's Business Office.